

CALL TO ORDER A regular meeting of the NCOESC Board of Governors was called to order by President April Shroll at 7:00 p.m. at the Marion Office.

ROLL CALL Roll call found the following members present: Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mrs. Pinney, Mr. Sayre and Mrs. Shroll. Mr. Snaveley and Mr. Wiley were absent.

PLEDGE OF ALLEGIANCE The pledge of allegiance to the flag was recited by all present.

APPROVAL OF AGENDA AND ADDENDUM
NCO-18-65 It was moved by Mr. Sayre and seconded by Mrs. Pinney to approve the agenda and addendum as distributed.

Vote: Yeas: Mr. Ellis, Mr. McFarland, Mr. Koschnick, Mr. Landon, Mrs. Pinney, Mr. Sayre, Mrs. Shroll
Nays: None

APPROVAL OF MINUTES
NCO-18-66 Mr. Ellis made the motion, seconded by Mr. Koschnick to approve the minutes of the October 16, 2018 Regular Board meeting as distributed.

Vote: Yeas: Mr. Ellis, Mr. McFarland, Mr. Koschnick, Mr. Landon, Mrs. Pinney, Mr. Sayre, Mrs. Shroll
Nays: None

TREASURER'S REPORT
-Financial Report
-Healthcare Trust Report
-Donation
-Transfers
-Appropriations & Estimated Revenues
-"Then & Now" PO
-Fifth Third Account
Resolution
NCO-18-67 It was moved by Mr. Landon and seconded by Mr. McFarland to approve the following items contained in the Treasurer's Report:

A. Financial Report for October 2018 as follows in part:

General Fund Balance 09/30/18	245,007.14
October Receipts	<u>1,231,834.50</u>
	1,476,841.64
October Expenditures	<u>1,366,843.09</u>
General Fund Balance 10/31/18	109,998.55
Encumbrances	<u>-834,494.89</u>
General Fund Unencum Bal 10/31/18	-724,496.34
NCA Sponsorship	100,748.86
Richland Academy	0.00
Lakeland Academy	71,014.70
J.S. Mills Academy	0.00
Pschtecín Community School	-158,099.00
Rise and Shine Academy	0.00
Talented Tenth for Boys	0.00
Talented Tenth for Girls	0.00
Albert Einstein Academy	0.00
Learning Innovation Academy (iLead Academy)	0.00
Berwyn East	0.00
First Time Learners Academy	-50,000.00
Campbell School for Girls	0.00
Hope Learning Academy	0.00
Hardin Community School	21,015.73
Celerity Tenacia	0.00

Secor Garden Academy	-3,379.76
Tri-Rivers External Evaluators	404,745.72
Mental Health Services	-16,632.22
Community School Sponsorship Fund	38,051.57
Delayed Language and Private Speech Program	19,014.16
NCOESCenter for Professional Instruction-Tiffin	0.00
Senate Bill 140 Funds - Clyde Green Springs	0.00
Galion City Schools	4,336.53
Pschtecinc - Closeout Fund	0.00
FTLA - Closeout Fund	5,345.89
Celerity Tenacia - Closeout Fund	0.00
Secor Garden - Closeout Fund	3,156.30
Debt Service Fund	-250,951.56
Lunch Program-Family Learning Center	3,008.68
Lunch Program-MARCA	0.00
Lunch Program NCA	-9,427.59
Lunch Program-NCA-Fremont	213.32
Special Trust Scholarship-Marion	238.29
Robert Jaeck Memorial Scholarship	828.94
Unclaimed Money Fund	25.00
Activity fund-Tiffin Campus	1,195.11
Activity Fund-Marion Campus	170.00
Activity Fund-MARCA	1,043.00
Activity fund - FLC	17,997.40
Activity Fund-SST	0.00
MARCA Preschool Special Fund	2,522.31
Quiz Bowl High School	1,677.01
Educational Consultants Special Fund	22,941.09
Ohio EPA Watershed Grant	0.00
Rusty's Story	3,038.04
Professional Dev. Region 6	0.00
Regional LPDC Fund FY08	0.00
Distance Learning Program (Mohr)	497.02
Professional Dev. Region 7	0.00
Marion Gifted Grants and Donations	-454.58
Fremont, Seneca & Wyandot Gifted Programs	2,406.04
Workers Comp Agency Fund	7,891.82
Family Learning Center	458.95
Bd of Education. Special Occasion Fund	1,461.77
Elgin Preschool (Bright Beginnings)	5,590.49
Help Me Grow Early Start FY13	21,498.86
SMYLS Seneca Mentor Youth Links	128,883.14
FCFC-Wraparound	31,934.93
HMG-Early Intervention-MRDD FY19	-87,611.25
HMG Central Coordination Subsidy	0.00
FCFC-Wraparound FY15	0.00
HMG Early Intervention MRDD FY16	0.00
HMG Central Coordination FY16	0.00
FCFC Wraparound FY16	0.00
HMG Early Intervention MRDD FY17	0.00
HMG Central Coordination FY17	0.00

HMG Early Intervention MRDD FY18	0.00
FCFC Service Coordination Fund (MST)	0.00
Family & Children First Council-Tiffin	45,932.56
Employee Benefits-Self-Insurance	0.00
Seneca Co. Insurance Trust	2,087,055.47
Employee Benefits-Agency Fund	55,658.28
NCOESC Local Professional Develop Committee	-1,083.47
F. B. Walter Scholarship Fund	0.00
Retirement Benefit Fund	-3,191.32
Public School Preschool FY16	0.00
Public School Preschool FY17	0.00
Public School Preschool FY18	0.00
Public School Preschool FY19	3,173.75
LGIF-CNG Grant	0.00
Network Connectivity FY18	0.00
Network Connectivity FY17	0.00
Network Connectivity FY16	0.00
LGIF - Loan	0.00
Parent Mentor Grant Fy16	0.00
SST School Improvement Grant FY16	0.00
SMYL Community Connectors	0.00
Parent Mentor Grant FY17	0.00
Parent Mentor Grant FY18	0.00
Parent Mentor Grant FY19	-2,589.85
SMYL Community Connectors	0.00
SST Secondary Transition	0.00
SST School Improvement Grant FY18	0.00
SST School Improvement Grant FY19	-4,656.83
SMYL Community Connectors FY18	0.00
SMYL Community Connectors FY19	-13,116.99
SST Grant Title VIB FY16	0.00
SST Grant - Student Assessment FY18	0.00
SST Grant - Student Assessment FY19	1,505.63
SST Grant Title VIB FY17	0.00
SST Grant Title VIB FY18	0.00
SST Grant Title VI B-FY19	-116,181.73
SST Grant - IDEA ELSR FY18	0.00
SST Grant - IDEA ELSR FY19	2,714.09
Limited English Program FY16	0.00
Limited English Program FY17	0.00
Limited English Program FY18	0.00
Delinquent & Neglected Youth Program FY19	348.44
Delinquent & Neglected Youth Program FY18	0.00
Delinquent & Neglected Youth Program FY17	0.00
Delinquent & Neglected Youth Program FY16	0.00
Value Added FY18	0.00
Preschool Special Needs Grant FY16	0.00
Preschool Special Needs Grant FY17	0.00
Preschool Special Needs Grant FY18	0.00
Preschool Special Needs Grant FY19	-8,337.83
SST-Early Learning Discretionary Fy16	0.00

SST-Early Learning Discretionary Fy17	0.00
SST-Early Learning Discretionary FY18	0.00
SST-Early Learning Discretionary FY19	-9,045.24
OTES-Ohio Teacher Evaluation System FY16	0.00
SST Grant - ELSR FY18	0.00
SST OLI 4 Coaching Supplement FY19	-5,000.00
SST OLI 4 Coaching Supplement FY17	0.00
SST Early Learning Challenge	0.00
SST Early Learning Challenge FY16	0.00
SST - SPDG Grant FY16	0.00
SST - SPDG Grant FY17	0.00
Unencumbered Bal. Other Funds	\$ 2,379,579.67
Unencumbered Bal. All Funds	\$ 1,655,083.33

B. Healthcare Trust Fund Report for October, 2018

C. Approval of the following donations:

\$256.00 Ralph's Joy of Living to SMYL

D. Approval of the following transfers:

(To eliminate the negative balances remaining for a closed community school fund)

From: General Fund – Sponsor	001-9886	\$(50,000.00)
To: First Time Learners	001-9013	\$ 50,000.00
From: General Fund	001-0000	\$(197,547.00)
To: Debt Service Fund	002-0000	\$ 197,547.00

E. Approval of the following appropriations and estimated revenues:

Appropriations	Description	Amount	
001-0000	General Fund	\$ 258,844.42	<i>increase</i>
001-9886	Sponsorship Fund	\$ 54,679.76	<i>increase</i>
018-9003	Activity Fund - MEEC	\$ 26.00	<i>increase</i>
019-9120	Quiz Bowl High School	\$ 125.00	<i>increase</i>
451-9191	Network Connectivity	\$ 1,800.00	<i>increase</i>
572-9191	Title I-D	\$ 4,884.23	<i>increase</i>
551-9191	Title III	\$ 43,373.95	<i>increase</i>
002-0000	Debt Service Fund	\$ 25,000.00	<i>increase</i>
		\$ 388,733.36	
Estimated Revenue			
001-0000	General Fund	\$ 232,269.86	<i>increase</i>
001-9013	First Time Learners	\$ 50,000.00	<i>increase</i>
001-9016	Hardin Community School	\$ 120.09	<i>increase</i>
451-9191	Network Connectivity	\$ 1,800.00	<i>increase</i>
572-9191	Title I-D	\$ 4,884.23	<i>increase</i>
551-9191	Title III	\$ 43,373.95	<i>increase</i>
002-0000	Debt Service Fund	\$ 25,000.00	<i>increase</i>
		\$ 357,448.13	

F. Approval of the following "Then & Now" purchase order:

Riggs, Erin \$3,299.12 FY18 Tuition Reimbursement

G. Approval of the account resolution for Treasury Management Services for the addition of Dawn Jacobs to the Fifth Third Bank Account

Vote: Yeas: Mr. Ellis, Mr. McFarland, Mr. Koschnick, Mr. Landon, Mrs. Pinney, Mr. Sayre, Mrs. Shroll
Nays: None

COMMUNICATIONS
Tri-Rivers Career Center
NCOESC Superintendent

Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland)

- Mr. McFarland reported that things are going very well, especially with adult education and the Robotics/RAMTEC programs.

NCOESC Superintendent's Report (Mrs. Luhring)

- Mrs. Luhring invited the board to the annual NCA Breakfast on Friday, December 21, 2018 at 9:00 a.m. at the Tiffin campus.
- Mrs. Luhring updated the board on the meeting with Marion City Schools. The NCOESC team presented the proposal to the Marion City administration. Marion is still reviewing proposals from some other ESC's as well as Central Ohio ESC.
- Several schools have contacted Dr. Lahoski to discuss transferring to our ESC. We will know more within the next month. They have to notify their current ESC by December 31st.

NEW BUSINESS
-Purchased Service
Contracts
-Program Contracts
-Board Policy updates
-Tuition Reimbursement
-Marion Tech College
affiliation agreement
COMMUNITY SCHOOL
-Rise & Shine lease
-Eastland Prep Academy
Sponsorship Contract
Addendum
NCO-18-68

Mr. Koschnick made the motion, seconded by Mrs. Pinney to approve the following new business items:

A. Purchased Service Contracts:

- AVI – High School Quiz Bowl Lunches
- Ironwood Steakhouse – November Superintendent Meeting Lunches
- COPES Consulting – TECIP Training
- Asymmetric Mind – Leadership, Psychological Trauma and Resilience Workshop
- Edward Zunic – Harry Alexander Music Festival Guest Conductor
- John Q. Kinton – SST Coaching and Technical Assistance
- Special Occasions – Retirement Luncheon

B. Program Contracts:

- Tiffin City School - FY19 Adapted Physical Education Services
- TRECA Digital Academy - FY19 Educational Consultant Services
- Hopewell-Loudon Local School - FY19 Rusty's Story Presentation
- Hopewell-Loudon Local School - FY19 Data Gathering Tool Software
- Fostoria City School - FY19 ED 7-12 Student Attendant Services
- Mt. Gilead EVSD - FY19 Educational Consultant Services
- Carey EVSD - FY19 Educational Consultant Services
- Gibsonburg EVSD - FY19 Professional Development Services
- Old Fort Local School - FY19 Adapted Physical Education Services
- River Valley Local School - FY19 Educational Aide & Aide Services
- Port Authority - 2018 & 2019 Technology Services
- Western Reserve Local School - FY19 Visually Impaired Services
- Old Fort Local School - FY19 Special Education Supervisor Services
- Elgin Local School - FY19 AESOP Substitute Teacher/Aide System
- Fremont City School - FY19 Paraprofessional Substitute Services
- Wynford Local School - FY19 Behavior Consultant Services
- FY19 Physical Therapy Contracts for the following districts:
Gilead Christian School (Mt. Gilead School), North Central Academy, Our Lady of Consolation
- FY19 Occupational Therapy Contracts for the following districts:
Gilead Christian School (Mt. Gilead School), North Central Academy, Our Lady of Consolation, St. Mary's School (Marion City School)

C. Other:

- Approval of appropriate language changes as stipulated by NEOLA for the following bylaws:

Policy Number	Policy	Policy Number	Policy
0141	Number	0141.2	Conflict of Interest
0143.1	Addition of Appointed Members	0164	Notice of Meetings
0165.1	Regular Meetings	0165.2	Special Meetings
0165.3	Recess/Adjournment	0166	Executive Session
0168	Minutes	0169.1	Public Participation at Board Meetings
0131	Legislative		

- Approval of tuition reimbursement for the following employees for the time period September 2017 – August 2018:

		Total
Name	Total Tuition	Reimb 24.18%
Cromwell, Kristine	\$3,138.00	\$758.77
Dix, Tammy	\$1,303.50	\$315.19
Fisher, Kim	\$11,880.00	\$2,219.72
Michael, Tomi	\$1,620.00	\$391.72
Moore, Kendra	\$3,840.00	\$616.59
Moyer, Genie	\$3,910.50	\$945.56
Riggs, Erin	\$13,644.00	\$3,299.12
Vitartas, Paul	\$6,003.00	\$1,451.53
Totals	\$45,339.00	\$9,998.20

- Approval of affiliation agreement between North Central Ohio ESC and Marion Technical College for Occupational Therapy professional practices

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- Approval of lease agreement between the Roman Catholic Diocese of Toledo in America and North Central Ohio ESC for Rise and Shine Academy
- Approval of addendum to sponsorship contract for Eastland Preparatory Academy

Vote: Yeas: Mr. Ellis, Mr. McFarland, Mr. Koschnick, Mr. Landon, Mrs. Pinney, Mr. Sayre, Mrs. Shroll
 Nays: None

EMPLOYMENT AND
PERSONNEL

-Substitute Teachers
-Non-Certified Staff
-Supplemental Contracts
-Substitute Aides
-Leaves of Absences
-Salary Schedules
-Resignations
-C. Ott mileage
NCO-18-69

It was moved by Mr. Sayre and seconded by Mr. Ellis to approve the following employment and personnel items:

A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:

1. Certified staff:

- None

2. Substitute Teachers for the 2018-2019 school year:

- *Hollie Freshour*
- *Samantha Hamilton*
- *Hannah Howell*
- *Brittany Mathews*
- *Stephen McEntire*
- *Alena Moran*
- *Aaron Gates*
- *Mary Haynes*
- *Steve Lucius*
- *Kristin Tiell*
- *Randi Cordial*
- *Abigail Anderton*

3. Classified/Non-certified Staff:

- *Lana Adams* – AMENDED Language Facilitator – effective 11/26/18
- *Cristy Ott* – SMYL Impact Coordinator/Case Manager Assistant – effective 11/05/18 – 06/30/19
- *Alisa Fry* – Change title from Case Manager Assistant to Administrative Case Manager – effective 11/05/18
- *Darlene Kaiser* – AMENDED Educational Aide (River Valley) – effective 11/26/18
- *Shannon Vaughn* – Educational Aide (River Valley) at \$15.00 per hour – effective 11/01/18 – 07/31/19
- *Kimberly Wickersham* – Educational Aide (River Valley) at \$15.00 per hour – effective 11/01/18 – 07/31/19
- *Jill Niese* – Educational Aide (River Valley) at \$15.00 per hour – effective 11/01/18 – 07/31/19
- *Jessica Potter* – Educational Aide (River Valley) at \$15.00 per hour – effective 11/01/18 – 07/31/19
- *Elijah Walker* – Educational Aide (River Valley) at \$15.00 per hour – effective 11/01/18 – 07/31/19

4. Supplemental Contract(s):

- *Alicia Frank* – Speech Language Pathologist – not to exceed twelve (12) days at her current daily rate – effective 11/15/18 – 01/31/19
- *Tara Mullen* – Vision Intervention Specialist – not to exceed 70 hours – effective 11/01/18 – 07/31/19

5. Approval of Substitute Educational Aides for the 2018 - 2019 school year:

- *Brandi Boes*
- *Karen Dininger*

6. Approval of Leave(s) of absence:

- *Jaime Christie* – Physical Therapist – FMLA effective approximately 03/29/19

7. Approval of Salary Schedule(s):

- FY19 AMENDED Director of Family & Children First Council
260 Days
Retro to 07/01/18
\$72,717.83
- FY19 AMENDED SMYL Mentor Manager
Retro to 07/01/18
\$52,959.93
- FY19 SMYL Impact Coordinator
Hourly Rate \$15.00
- FY19 SMYL Administrative Case Manager (Fry)
Effective 11/05/18
Hourly Rate \$15.00
- FY19 Educational Aide (Kaiser)
River Valley
Effective 11/26/18
Hourly Rate \$25.00

8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):

Resignations:

- *Michele Spencer* – SMYL Administrative Case Manager – effective 11/02/18
- *Bethanne Gabriel* – Preschool Aide – effective 11/06/18
- *Amy Hill* – Preschool Teacher – effective 12/21/18

Retirement:

- None

RIFs:

- None

Terminations:

- None

9. Other:

- Approval to pay *Cristy Ott* at the IRS current mileage rate as SMYL Impact Coordinator/Case Manager Assistant – effective 11/05/18

10. Community School – Employment and Personnel

Certified Staff:

- None

Non-Certified Staff:

- None

Substitute Teachers for the 2018-2019 School Year:

- None

Supplemental Contract(s):

- None

Salary Schedule(s):

- None

Resignation(s):

- None

Retirement(s):

- None

RIF(s):

- None

Other:

- None

Vote: Yeas: Mr. Ellis, Mr. McFarland, Mr. Koschnick, Mr. Landon, Mrs. Pinney, Mr. Sayre,
Mrs. Shroll
Nays: None

NEXT MEETING

The next regular meeting will be held on Tuesday, December 18, 2018 at 7:00 p.m. at the Tiffin office with a holiday dinner prior to the meeting. More details will follow.

ADJOURN

Mrs. Pinney made the motion to adjourn, seconded by Mr. Koschnick.

President

Treasurer